# The **POWER OF FOCUS** THE ULTIMATE SECRETS OF LEADING ACHIEVERS IN THE WORLD

### **Murray Whitcombe**

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# Introduction

Everyone wants to be successful in life.

Whether it's business, pursuing your passion, your career, or building a family.

#### Without the desire for success, humans cannot exist and thrive.

While success is not an uncommon term to many, only a few people have really benefited from the sweet taste of a career.



What's their secret? The focusing power.

According to a 2000 study conducted by Microsoft, an average individual has an attention span of 12 seconds.

In 2015, it dropped to 8 seconds.

*It was supported by the study from the Technical University of Denmark, suggesting that the short attention span is due to information overload.* 

So many things are demanding our attention that we can only focus on one thing at a time for a short period.

Another study from the University of California at Irvine reveals, that workers in a technical field could only focus on working on a project for 11 minutes, before they are distracted by their surroundings.

To make it worse, it took them 25 minutes of wandering and being distracted before they were able to get back on track.

This short attention span has introduced a lot of issues and difficulties.

### People are struggling to finish one task without jumping into the next.

Most of them cannot focus on consuming one trend before they consume another.

According to the Oracle ID Graph, the average person has five devices.

That means we have endless choices on what and where to get the information we want.

### The more we are surrounded by information, the more we feel overwhelmed.

As a result, none of the tasks we wrote on our to-do list is accomplished.

It's quite frustrating, right?

You meticulously wrote down these tasks, knowing that each step brings you closer to your success.

But if you can't finish a single task, how long before you reach your success?

Or will you even reach it, if you are stuck on the same task and stagnant for the past years?

This is the main reason why people settle for less, and give up on their ambitions.

But worry no more because this book will help you to succeed using the power of focus!

> It's high time to take control of your life and get what you wanted.

No matter how ambitious it is, you can get anything you want with the power of focus.

This book will define the power of focus, causes for a short attention span, and how to break this bad habit.

We will break it down and discuss it phase by phase.

As a special chapter, you will also learn excellent research-based food choices that can improve your focus.

So, drop whatever you are doing right now and focus on this book alone.

Your life is about to change in the next few chapters.





# **Definition of The Focus Power**



Focus is defined by experts as the act of centering your concentration, on a specific activity or interest.

Focus can only occur if there is nothing else you are doing but that one task.

It's when you say yes to a specific interest and no to the rest of them.

Eliminating distractions is one of the prerequisites for focus.

# *Focus is the key to increased productivity and better work-life balance.*

#### It has the capacity to say no to other things at the present moment, until you accomplish what you are here for.

Focus keeps your productivity level on all high, allowing you to spend your day without being distracted.

Focus is not just for corporate fields.

It's an essential skill you need to learn to create better life decisions.

It is a thinking skill that must be developed to avoid procrastination, and keep your attention and effort into a certain task, until it is completed.

Focus is the key to finishing a task amidst different distractions that can happen.

It also serves as the foundation to reach a goal.

#### To put it simply, the focus will help you to live the life you want. It's not just a reaction to what's happening around you, but total control of the circumstances that are happening in your life.

According to the author of Hack Your Brain, Elie Venezky, the focus is a muscle that anyone can build. A lot of people are under the illusion that they are not focused, and it becomes their reality. But once they ignore this unwanted belief, they are given a reality where building focus is achievable

For many people, attention is a wild beast that is hard to tame.

Hence, achieving our long-term goals becomes more and more impossible.

However, numerous studies reveal that people who stay focused on specific durations can give a better cognitive performance and overcome different challenges.

In contrast, constantly giving in to the distractions around you, can result in poor creativity and bad decisions.



# *Do you know that distraction isn't the only problem?*

*Our main problem is that only a few people are trying to build habits, that enable them to become focused.* 

As a result, only the rich, successful people can benefit from the power of focus.

### **5 Key Elements to Staying Focused**



We all have the same 24 hours.

If you are wondering why your teammate can do all tasks in just a day while you remain stagnant, it's because he is focused and driven.

He knows how to manage his tasks, and he is working toward a goal.

According to Steven Kotler's book, The Rise of Superman, top executives are 500% more productive when they are in deep focus, compared to when they are distracted.

They get the most out of their 24 hours by being in a state of flow.

Each day is a step closer to his goal.

#### To improve your focus, there are elements that you need to master first.

But before that, let's get to know the different sources of distractions in our lives.

According to Daniel Goleman in his book Focus: The Hidden Power of Excellence, there are two sources of distractions that can disrupt your focus.

The first is the sensory distractions that come from things that are happening around you.

The second is more abstract, the emotional distractions, which come from your inner voice, the thoughts about the circumstances that are happening in your life, or a nagging feeling that you can't get rid of.

*Learning how to focus can be a daunting task. Let's get you started step-by-step, with the five key elements of focus.* 

### 5 Key Elements to Staying Focused

Most people blame their lack of focus on technology.

The rise of smartphones, emails, news, and 24/7 access to information has shortened our attention spans.

Instead of making our lives easier, technology has destroyed so many opportunities because people let themselves be distracted by it.

# However, as the behavioral designer Nir Eyal says, technology must be controlled by humans and not technology controlling humans.

Manufacturers, content creators, and anyone benefiting from your attention, would like you to take your attention away from you.

Hence, the default settings on your phone, are always designed to get your attention or distract you from work.

For instance, the display of notifications can break your focus when you are doing something.



It's crucial to take some time off your phone.

When you start working, make sure that your device is turned off or in a silent mode.

If there are distracting websites, make sure that it is blocked before you start on the task.

If possible, keep your phone out of sight when you are working.

Focus on what you need to do and reply to all emails and messages on social media later.

Your friends asking you for a party can wait, but your task on hand couldn't.