

19 checklists to help you build an email list and communicate effectively with your audience

Email Marketing Checklists

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Checklist 1 - Email Marketing Quick Start Guide

Project		Date:		
Name:				
THE BASIO	C REQUIRMENTS		Yes	No

1	Have you a website domain and hosting?	
2	Have you an autoresponder service? (ex. Aweber/Active	
	Campaign)	L
2	Have you a way to build and hest a landing page? (or Optimize	

Have you a way to build and host a landing page? (ex. Optimize Press)

YOUR OFFER AND FUNNEL

1	Have you a free report or video as a bribe for people to sign up to your list?	
2	Have you created a squeeze page and connected your autoresponder?	
3	Have your created a download page with access to your bribe?	
4	Have you an offer on thank you page that you can earn commission form? (Affiliate offer or your own offer)	
5	Have you a follow-up email in place thanking the subscriber for signing up?	

GETTING TRAFFIC TO YOUR OFFER

Yes No

Yes

No

Notes			

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